



MUNICIPALITY OF MATERA
LAND MANAGEMENT DIVISION

CALL

FOR THE SELECTION OF INNOVATIVE RESEARCH AND BUSINESS SUBJECTS AND PROJECTS TO INSTALL IN THE *TECHNOLOGICAL RESEARCH AND INNOVATION HUB* OF THE MUNICIPALITY OF MATERA – SAN ROCCO PROPERTY

Art. 1

Preamble and purposes of the call

The Municipal Administration of Matera intends contributing to the development of an industrial repopulation strategy for the City, in line with the policies enacted by the Presidency of the Council, the Ministry of Economic Development, the Ministry of Education University and Research, the Ministry for Territorial Unity and the South, the Basilicata Region, and the Municipality di Matera itself, aimed at bridging the gap with the Centre - North of the Country and with the nations and cities that have invested the most in the knowledge economy during the last decades.

Within this context, one of its main and strategic objectives is to reproduce the most attractive conditions for investments in the territory within the productive sector of goods and services, especially as regards the compartment of new technologies, given the extensive economic potential that such a context currently expresses and will express in future, at national, European and global level.

The Call in question represents an operational contribution to the development of the *Intervention Plan of Strategic Value*, targeted by the guideline resolution of the Municipality of Matera No. 435 of 30/08/2017, and is consistent with the priority of the strategic action of the city Government, enunciated in the 2017-2019 Single Programming Document, approved by resolution of the Municipal Council No. 29 of 22/04/2017, which aims to “consolidate the role of the city of Matera as cultural tourism attraction, by pursuing a sustainable urban development model based on the knowledge and innovation economy, on the quality of the urban space, and on the enhancement of the social and cultural capital”.

Consistently with the said objective, this Call emerges as a tool whereby the Administration intends contributing to innovate, structure and diversify the economy of the territory, relying -besides tourism- on technological innovation and on the enhancement of research and knowledge, thereby strengthening the capacity to develop and attract a critical mass of talents, start-ups, large companies, capitals, and state-of-the-art projects, with a special focus on the sectors of protection and enhancement of the cultural heritage, the creative innovative and digital industries, the energy performance technologies and the environmental monitoring, of smart cities.

The aim is to channel qualified human, financial, technological, entrepreneurial and planning resources towards a policy of productive, cultural and occupational development that is not only respectful of the fragile and emotionally involving context of the place, but that draws, precisely from its peculiar spirit, from this non-transferable uniqueness, a lifeblood capable of raising the level of modernity and competitiveness of the city.

This strategy relies on the important drivers of development in Matera, which, on the one hand, are intrinsic to its thousand-year old history, to the charm and peculiarity of the places, to the far-reaching

cultural and entrepreneurial liveliness, to the scientific excellence; and, on the other hand, are linked to the international visibility of Matera 2019 Capital of Culture, to the coverage of 70% of the municipal territory by ultra-broadband, to the testing until 2020 of the 5th generation wireless frequency band for phones (5G), and to the implementation of Special Economic Zones.

These are very positive elements which, together with the acceleration of urban redevelopment and revival projects for the City, are busy activating an interesting and growing localisation demand linked to the generation and attraction of new research ideas and business projects on the territory, expressed by local, national and international subjects (**attachment 7.2 and attachment 8**)

In order to intercept and cater for that demand, the project of setting up the *Technological Research and Innovation Hub* (hereinafter also shortly referred to as "*Technological Hub*") was conceived. It consists in an equipped and organised real estate complex situated in the premises of the former Ospedale San Rocco (San Rocco Hospital) in Piazza San Giovanni in Matera, owned and managed by the Municipality, which the Administration intends to make available to research bodies, companies and teams that are born in or intend settling in Matera, for the sake of developing their own innovative projects, serving moreover as attractor of investments by important national and international players in the advanced technologies sector, while simultaneously valorising the local stakeholders.

The *Technological Hub* represents a central element and an operational tool within the scope of the burgeoning *Technological development and innovation strategy of the Municipality of Matera and the surrounding supra-regional territory*, which the Municipal Administration is pursuing through the establishment of a Promoting Committee made up of public and private subjects, open to new entries, with the scientific support of Research and University Centres that have already confirmed or are confirming their affiliation (Centro Nazionale delle Ricerche Roma, Svimez Roma, Università Federico II Napoli, Università A. Moro Bari, Politecnico di Bari), in addition to any other Research and University Centres that might apply, with the aim of facilitating use of the scientific and technological skills and equipment found in the southern area.

Within the said context, this Call pursues the following objectives:

1. Facilitating the installation of innovative economic operators, facilitating the development and competitiveness of the existing companies, and creating a solid network of integrated companies;
2. Facilitating the consolidation of an entrepreneurial culture, stimulating the creation and development of innovative business ideas and their transformation into successful and enduring productive realities, and enhancing the potentialities of youth, researchers and innovators ready to embark upon action on entrepreneurial programs;
3. Supporting the technological transfer of research and business centres, including through the definition of dedicated partnerships with the best Italian Universities;
4. Supporting the local economy and generating growth in employment, especially of the youth.

This procedure is announced to give effect to Municipal Council resolution No. 48 of 08/02/2018 headed "**selection of innovative research and business subjects and projects to install in the technological research and innovation hub of the Municipality of Matera – San Rocco property**"

Art.2

Subject and addressees of the Call

This Call aims to select subjects to admit into the *Technological Research and Innovation Hub* and flank in the development of innovative research and business projects.

The Call is addressed to any subject (physical or juristic person, public or private body), wherever situated, that intends performing or performs research and/or business activities with high technological content, and intends localising in the *Technological Research and Innovation Hub* its operational and/or production headquarters.

Excluded are the installation proposals that envisage the localisation of an exclusively registered office or a mere representation office or office devoted to the production and provision of marginal services compared to the main business activity or to the implementation of warehousing and brokerage activities.

The addressees of the Call shall have to conduct activities capable of being integrated in production chain configurations, preferably linked to the following priority sectors/fields:

- Cultural and creative industries closely linked to digital technologies;
- Digital movie production;
- Telecommunications;
- ICT (Information and Communication technology);
- Precision agriculture;
- Protection and enhancement of the cultural heritage;
- Energy performance and environmental monitoring technologies;
- Smart cities;
- Any other activity directly associated with basic research, industrial research and technological innovation.

The research or business activities will have to be characterised by high innovation; concreteness and sustainability at the technical, regulatory, economic-financial, environmental and social level; high application and market potential, with a strong competitive advantage and positive returns in terms of employment and development of the Matera territory.

The localisation proposals submitted by subjects external to the Matera territory will also be assessed in relation to the ability to activate partnership and/or technological transfer processes with the local companies, in such a manner as to trigger real economic development processes.

Submission of more than one application by the same applicant subject or business is not permitted.

In the event of business activities, it is recommended to submit projects for which prototypes, models and tests have already been implemented.

Each participant must state and warrant under its own responsibility the originality of its project.

In the event of companies already established or to be established, excluded are the applicants who:

- have not turned 18 as at the date of submitting the application;
- are incapacitated from contracting with the public administration as per Article 80 of Legislative Decree No. 50/2016;
- are not in compliance with the collective agreements or with the tax, pension, social security and workplace insurance obligations and the right to work of disabled persons;
- are not in compliance with the environmental and workplace safety and hygiene prescriptions

In any event, the non-existence of grounds of exclusion from this procedure is attested by the applicants in conformity with what is stated in the sworn affidavits to be provided pursuant to Presidential Decree No. 445/2000, as set out in attachments 4 and 5 to this notice.

Art. 3

Spaces and services offered by the Technological Hub

Selection of the research and business subjects and projects dealt with in this Call will be followed by signature of a services contract and the attached regulations concerning use of a dedicated space inside the *Technological Hub*, situated in the former Ospedale San Rocco, in Piazza San Giovanni, Matera, governed as per the provisions set out in Article 4 hereunder, and also, upon conclusion of any further specific agreement, access to the common logistics services and the specialised mentorship, coaching and assistance services offered by the Municipality of Matera or by a subject identified by it.

In this regard, we wish to specify that the common logistics and specialised mentorship, accompaniment and assistance services provided at the behest of the individual installed subjects consist in:

- Check-up aimed at acquiring information capable of detecting the strengths/weaknesses of the subject and identifying targeted interventions for improving performances;
- Mentorship and coaching in the main managerial areas, save for those of a merely technical/productive character;
- Support for gaining access to ordinary, subsidised, innovative and risk finance instruments;
- Networking and support in the activation of research, innovation, technological transfer and internationalisation projects;

- Inclusion in a system of networks and links with the world of culture, research, innovation, finance and business at regional, national and international level;
- Promotion through the communication channels of the Municipality of Matera and its events.

Provision of such specialised coaching and assistance services will be modulated, listed and regulated in relation to the developmental needs of the individual subjects installed.

The applicants may request use of one or more spaces as set out in the Layouts (Attachment 6.1, Attachment 6.2, Attachment 6.3, and Attachment 6.4), bearing in mind the non-modifiability of the same. The application for localisation shall have to include the type of space required (production or service lab), the necessary extent of the area, and the need for a dedicated working space or one shared in a co-working arrangement.

Each localised subject may not be awarded an area in excess of 250 square metres as floor space.

All the spaces are already set up for connections to the telephone network and are equipped with an electricity system;

The subjects who are awarded this Call shall have to autonomously equip themselves with the furniture, the equipment and the consumables needed for the conduct of the activities associated with the projects submitted and approved, as well as to set up the space awarded to them.

The Municipality of Matera will allocate the spaces on the basis of availability and the characteristics of the proposed project, according to the priority of allocated scores. In the event of companies already established or to be established, no proposals will be admitted unless compatible with this call, with the structural and organisational characteristics of the installation spaces available inside the *Technological Hub*, as well as with the specific environmental and safety laws in force (Legislative Decree No. 334/99 as subsequently amended and supplemented, Ministerial Decree No. 16/02/82, and Legislative Decree No. 152/06 as subsequently amended and supplemented, as regards emissions into the atmosphere, storage of hazardous materials and introduction of waste into the available receptors). In any event, the Municipality di Matera reserves the right to assess each envisaged situation to ascertain whether the proposed interventions are compatible with correct management of the entire property and the common spaces.

Art. 4

Fee for provision of the localisation service

The localisation contract, which will inter alia contain the provisions of article 5 hereunder, will be fee-based, with a cost borne by the user depending on the type of applicant subject and on the spaces and services required.

The fee for the localisation contract, inclusive of the use of spaces and services as described in article 3 here above, revolves around monthly rentals paid in advance, as per the following:

1. In the event of individuals, teams, start-ups requiring a location in the co-working area: €100 per month; **dedicated area: premises at 0,00 and at 3,6 altitude (Attachment 6.1)**
2. In the event of start-ups to be established or established for no longer than 3 years prior to the date of submission of the localisation application, requiring a dedicated space: €7 per square metre monthly for the first 12 months, and €9 per square metre monthly for the following months 7 (the 3 years, it should be noted, start running from date of registration in the Registry of Companies); **dedicated area: premises at 0,00 and at 3,6 altitude (Attachment 6.1)**
3. In the event of public or private research bodies, as well as companies established for longer than 3 years prior to the date of submission of the localisation application: €11 per square metre monthly for the first 12 months; €13 per square metre monthly for the following months. **dedicated area: premises at 5,20 - 9,18 - 13,27 altitudes (Attachments 6.2 – 6.3 – 6.4)**

The municipal administration reserves the right to modify the previously indicated intended use of the premises, depending on the responses obtained as a result of this call.

The aforementioned fees are net of VAT.

As regards fees linked to the square metres awarded, the spaces shall be calculated as floor spaces.

The research and new technologies hub provides to the localised businesses, included in the said price, the following additional services:

- Electricity, heating and drinking water supply services;
- Broadband connection services;
- Ordinary maintenance of the hub facilities and equipment;
- Extraordinary maintenance of the hub facilities and equipment;
- Condominium services (cleaning, opening, closing, reception desk services, toilets, supply services for collective space users, etc.);
- Logistics services;

Companies, however, will still bear the costs pertaining to the purchase of furniture and to any infrastructural adjustments necessary to implementation of the reference entrepreneurial activities.

The fee for the service, set in accordance with the said parameters, will be annually adjusted pursuant to the ISTAT-ascertained variation of the consumer price index for the families of workers and employees that occurred in the previous year.

Art. 5

Stay in the Technological Hub, obligations and compliance

The term of the localisation services contract, and the related maximum length of stay inside the *Technological Hub*, is:

1. 1 year for co-working locations;
2. 3 years for start-ups and companies;
3. 5 years for research bodies.

The Municipality of Matera reserves the possibility of assessing any applications for an extension of the contract.

Every 12 months, the awarded subjects shall have to report to the Municipality of Matera concerning the progress of the innovative projects covered by the localisation contract.

To enable the said verification, the projects shall have to include the execution timeframes, with particular attention to the development of the objectives referred to in article 1 of this call.

Failure to fulfil the objectives referred to in the preceding paragraph shall entail the termination of the contract without the awarded subject being able to claim any compensation by the Municipality of Matera.

Art.6

How to apply for admission

The application for localisation shall have to be drawn up in accordance with the reference scheme attached to this call (**Attachment 1**), dated and signed by the project sponsor (as regards a company to be established), by the owner as regards an individual firm, and by the legal representative as regards a company or research body.

In the event of projects relating to companies not yet established that envisage the involvement of more than one subject, the application must be signed by all the applicants, coupled however with the identification of one spokesperson representing the whole team in all the formal relationships, until actual foundation of the company.

The following documentation shall have to be attached to the application for localisation:

- Data Sheet about the innovative research and/or business project, escorted by the timeline of works and the economic – financial plan, drawn up in accordance with the scheme set out in **Attachment 2**;
- Sworn affidavit of registration in the Companies Registry pursuant to Presidential Decree No. 445/2000, as per **Attachment 3** (only as regards an already established company);
- curriculum vitae of each team member (as regards a company not yet established), or of each shareholder (as regards an already established company), with photocopy of the relevant identity documents;
- Company presentation (for already established companies);
- Copy of the last approved financial statements a (for already established companies).

- Sworn affidavit pursuant to Presidential Decree No. 445/2000 issued by the legal representative of the company or by the project sponsor (in the event of a company to be established), attesting fulfilment of the requirements laid down by Article 80 of Legislative Decree No. 50/2016 and other statuses, to be drawn up in accordance with the form set out in **Attachment 4**;
- Sworn affidavit pursuant to Presidential Decree No. 445/2000 issued by the other business subjects referred to in Article 80(3) of Legislative Decree No. 50/2016 attesting fulfilment of the requirements laid down by the same Article 80 of Legislative Decree No. 50/2016, to be drawn up in accordance with the form set out in **Attachment 5**;
- Any Authorisations and/or prior Opinions and/or expert Reports referred to in the last paragraph of article 2.

Additional material deemed by the applicant useful for a more in-depth assessment may also be attached to the application for localisation.

The utmost synthesis is recommended when drawing up the documents, without overlooking the comprehensiveness of the information.

All the aforementioned documentation shall have to be produced and sent both in paper format and in electronic “pdf” format on any suitable IT support (cd, dvd, pen drive).

The application for localisation and the envisaged documentation shall have to be gathered in a single bundle with sequential numbering of the pages, to be inserted, along with the digital version of the documentation, inside an envelope closed and sealed with a transparent tape, countersigned on the closing flaps, bearing the details of the sender and the following external phrase:

“CALL FOR THE SELECTION OF INNOVATIVE RESEARCH AND BUSINESS SUBJECTS AND PROJECTS TO INSTALL IN THE TECHNOLOGICAL RESEARCH AND INNOVATION HUB OF THE MUNICIPALITY OF MATERA – DO NOT OPEN”.

The envelope must be addressed to:

COMUNE DI MATERA -VIA ALDO MORO – 75100 MATERA.

The application for localisation shall have to be submitted, obligatorily escorted by the envisaged documentation, by registered mail with proof of receipt or fast mail with proof of receipt or courier or hand-delivered.

Failure to deliver it, regardless of the transmission medium selected by the candidate, remains at the sender’s exclusive risk.

All the personal data provided in the project proposals shall be processed through manual and computerised tools in compliance with the legislation in force in the field of privacy, solely for the purposes strictly associated with this call, in order to ensure the security and confidentiality of the data themselves.

The material sent will not be returned.

Art. 7

Deadlines for submitting applications

The deadline for submitting applications for localisation is set for **13h30 on 31/07/2018**, Italian time.

Should the application be sent by registered mail with proof of receipt, the date and hour of the postmark will serve as proof. Should it be sent by courier or hand-delivered, the protocol stamp of the Municipality of Matera, along with issuance of a specific receipt, will serve as proof. To that end, we inform that the opening hours of the Municipality of Matera offices are the following: every morning, Monday to Friday, from 9h00 to 13h30; Tuesday and Thursday afternoon, from 16h00 to 18h00.

Art. 8

Information activity in support of the submission of applications

The entire documentation relating to this call is available:

4. On the institutional website of the Municipality of Matera at the address www.Municipality.mt.it, under the section “Amministrazione trasparente” – Bandi di gara (“Transparent administration” – Calls for tenders);

5. At the Municipality of Matera office in Via Aldo Moro – 75100 Matera, Land Management Division, 3rd floor (public opening hours: every morning, Monday to Friday, from 9h00 to 13h30; Tuesday and Thursday afternoon, from 16h00 to 18h00).

The Municipality of Matera, moreover, will ensure to all the subjects involved the necessary informational support with a view to facilitating compilation of the application for localisation and providing the information about the services offered by the Technological Hub.

It will additionally be possible to conduct in loco inspections at the spaces made available in the Technological Hub by first booking at the number 0835/241410.

Art. 9

Criteria and methods of assessing applications

The applications received will be examined by an ad hoc commission appointed by the Municipality of Matera, consisting both of internal members and of representatives of the world of university, research, finance, incubation and business.

The applications for localisation shall be subjected to a preliminary examination revolving around two phases:

- a) a preliminary phase, aimed at ascertaining the admissibility of the application;
- b) a successive phase, aimed at assessing the quality of the localisation project.

a) Admissibility check

The said phase aims to ascertain fulfilment of the subjective and objective requirements laid down by articles 2, 6 and 7 of this Call by:

- checking the deadline for submitting applications;
- checking the completeness of the paper documentation required and submitted;
- checking fulfilment of the subjective and objective requirements;
- compatibility of the activity sector with those set out in article 2.

b) Assessment of the project quality

Once the admissibility check has been successfully passed, the technical data sheet and the related project documentation submitted are then assessed, by allocating a specific score pursuant to the following criteria:

- **Assessment of the applicant subject (maximum 30 points).**
 - o Degree of compatibility of the technical-scientific skills and the professional experiences with the project;
 - o Complementarity of the skills and development potential of the team;
 - o Relational network and possible collaboration relationships with qualified subjects external to the business and/or to the research centre;
- **Assessment of the project (maximum 25 points).**
 - o Degree of innovation of the project (process/product innovation): e.g. use of innovative technologies, chance of obtaining patents, organisational methodology aimed at pursuing innovation objectives;
 - o Technical and regulatory feasibility of the product/service;
 - o Market potential;
 - o Level of involvement by the world of research (in the event of companies established or to be established) and the world of business (in the event of research centres – no. of partnerships/projects);
 - o Degree of scalability in relation to the entry of new risk capital contributions.
- **Compatibility (maximum 15 points)**

Degree of compatibility with the purposes of the call and with the activity sectors set out in article 2, and degree of compatibility with localisation in the *Technological Hub*, in terms of capacity to be integrated in production chain with the other realities present in the structure, and possibility of

- partnerships, spaces, environmental impact, etc.;
- **Economic/financial assessment (maximum 10 points).**
Economic/financial assessment of the budget estimate.

Extra scores, susceptible of being combined with each other, are acknowledged for each of the following instances:

- Projects submitted by “innovative” start-ups pursuant to Law No. 221/2012 converting Decree-Law No. 179/2012 – so-called Growth Decree 2.0 – which meet the requirements laid down by article 2 of the call: **5 points**;
- Projects awarded financial concessions by private investors and/or public subjects: **5 points**.
- Projects submitted by new companies, established or to be established, mainly consisting of women and/or young people less than 35 years old: **5 points**;
- Projects submitted by new companies, established or to be established, whose team consists of at least one member (physical or juristic person) of other than Italian nationality or with formalised international partnerships: **5 points**.

The maximum overall score assignable is 100.

The overall minimum threshold of admission to the Technological Hub is set at **60 points**.

The assessment will take place pursuant to both an examination of the application and the relevant attachments and an exploratory interview open only to those applicants who, on the strength of the documentary assessment, have achieved a minimum score of 60. The scores allocated at the interview, that will involve the same criteria adopted in the documentary assessment, might envisage an increase or a reduction of the score allocated during the documentary assessment phase.

The applications for incubation will be accepted in accordance with the final ranking, based on available spaces. The said acceptance will be the subject of a specific notification by certified e-mail or registered letter with proof of receipt sent to the selected subjects.

The admissible projects exceeding the number of available forms shall remain for a period of 12 months subsequent to publication of the ranking in a waiting list that might be progressively gone through depending on any spaces that might become available over the following months.

Art. 10

Service contract and delivery report

In order to carry out the installation in the *Technological Hub*, as laid down in article 3 here above, the Municipality of Matera concludes with the applicant an ad hoc contract for localisation services. The said Contract, which may not be assigned to third parties, regulates the legal relationships between the Municipality of Matera and the applicant admitted to localisation in the *Technological Hub*, refers to and details the rules on conduct and use of common services and spaces, as well as the related contents. Breach of the contractual clauses is a ground for revocation of admission to the localisation and stay in the *Technological Hub*. Together with the service Contract, both parties shall draw up and sign the Delivery Report where all the characteristics and the state of conservation of the premises, facilities and equipment delivered at the time of installation, are going to be detailed. Failure to sign the service Contract and the Report on delivering the premises, within the stipulated deadlines, will entail the lapse of any entitlement to allocation of the space. At the time of entering into the service Contract, should the selected subject be a company or a research centre requiring one or more dedicated spaces, the awarded subject shall have to provide a bank or insurance guarantee equal to 5 monthly instalments of the stipulated fee or a security deposit for the same amount.

Art. 11

Restitution

Upon expiry of the service Contract, the selected subject returns to the Municipality of Matera the premises and/or the spaces free from persons and things, restoring them to their initial conditions, wear and tear excepted. The status of the premises, the facilities and any equipment at the time of restitution, as well as the restitution of all the keys and/or the remote controls, is recorded in the *Restitution of Premises Minutes* signed by the awarded subject and by the Representative of the Municipality.

Art. 12

Obligations and responsibilities of the admitted subjects

The subjects admitted to installation in the Hub shall have to comply with the following obligations:

- timely and thoroughly implementing the project submitted and approved;
- refraining from introducing amendments or variations to the contents of the initiative submitted, as well as from varying the corporate structure during their stay at the Hub, including the start-up phase of the submitted project. The Municipality of Matera reserves the right to withhold its consent wherever such amendments or variations alter and distort the project itself;
- settling inside the awarded spaces as identified in the service Contract concluded and initiate implementation of the submitted project within 45 days from date of conclusion of the Contract itself;
- applying, unless already in possession thereof, within 30 days from conclusion of the contract, for all the authorisations and concessions envisaged by the laws in force for the localisation, realisation and performance of the production activity;
- using the spaces and services in compliance with the laws in force and the commitments contractually incurred, exclusively for implementation of the activities stated in the application, cooperating also with the other businesses and with the relevant staff for a better management of the Hub and the spaces made available;
- providing to the Municipality of Matera, during implementation of the project, all the information on execution of the same;
- providing to the Municipality of Matera the collaboration needed for performance of the services and activities, binding themselves to timely transmit the data and documentation required for the monitoring and assessment of the entrepreneurial activity;
- submitting to the Municipality a tax return for the disposal of solid urban waste tax (TARI);

All the subjects hosted in the Hub are responsible for the regular conduct of their activities and accordingly exempt the Municipality of Matera from any liability for the consequences of an improper or irregular use of the spaces and services awarded.

All the subjects hosted in the Hub are responsible for the safekeeping and maintenance of the premises, the spaces, the furnishings and the equipment awarded on exclusive, common or shift-based use.

The Municipality of Matera reserves the right to proceed with the unilateral rescission of the contract and with the immediate suspension of the allocation of premises and the provision of services in the event of breach of the contract or the regulations.

Art. 13

Revocation of the contract

The localisation services contract may be revoked by the Municipality of Matera in the following instances where:

- the beneficiary has signed declarations, produced documents or issued notifications to the Municipality of Matera that are untruthful;
- the beneficiary does not set the Hub premises aside for the activities in respect of which they have been awarded;
- the beneficiary ceases or modifies the activity in such a manner as to disable implementation of the project or, following controls, substantial changes, unaccompanied by prior authorisation, are detected in the implementation of the project itself;
- there are supervening changes to the team unaccompanied by prior authorisation from the Municipality of Matera
- the beneficiary does not allow inspections and checks by the subjects tasked to that end by the Municipality of Matera;
- pursuant also to the controls and/or inspections undertaken, it is found that the subjective and objective requirements laid down by article 2 of the call are no longer met;

- the beneficiary does not comply with the general or specific obligations set out in article 12 here above for serious and reiterated breaches of the Hub provisions.

Art. 14
Privacy

Pursuant to the provisions of Article 13 of Legislative Decree No. 196/2003, the Municipality of Matera informs that the applicants' personal data will be used only and exclusively within the scope of those processing activities, whether automated or in paper form, that are strictly necessary to the implementation of the activities required by the allocation of the services and spaces dealt with in this Call. The data controller is the Municipality of Matera. To give effect to the foregoing, the data might be used by the staff of the Data Controller in their capacity as Data Supervisors or Data Processors and notified to third parties who take part in the corporate process, or to comply with specific legal obligations. The processing of such data will be guided by the principles of correctness, lawfulness and transparency, in compliance with security laws. The applicant may contact the Municipality of Matera Via Aldo Moro - 75100 Matera by calling the number 0835/241410 in order to enforce their rights as envisaged by Article 8 of the said Legislative Decree. The Municipality of Matera informs that provision by the applicants, correctly and truthfully, of the data required to access the services dealt with by this Call, is compulsory for the purposes of a correct implementation of the procedure for assessing proposals, and that failure to provide the same might entail the non-inclusion of the applicant therein.

The Municipality of Matera reserves the right to suspend, interrupt or amend at any time the selection process of the projects to be submitted, without the possibility for the parties concerned to raise any claim.

Matera, march 2018

THE DIVISION MANAGER
Felice Viceconte

Attachments:

- **Attachment 1** – Application for localisation;
- **Attachment 2** – Data sheet;
- **Attachment 3** - Sworn affidavit attesting registration with the Chamber of Commerce Industry Agriculture and Sworn Business (CC.I.A.A.) or a similar Body for non-Italian companies;
- **Attachment 4** – **Sworn affidavit issued by the legal representative of the company or by the project sponsor**, attesting fulfilment of the requirements laid down by Article 80 of Legislative Decree No. 50/2016 and other statuses;
- **Attachment 5** – Sworn affidavit pursuant to Presidential Decree No. 445/2000 issued by the other business subjects referred to in Article 80(3) of Legislative Decree No. 50/2016 attesting fulfilment of the requirements laid down by the same Article 80 of Legislative Decree No. 50/2016;
- **Attachment 6.1** – Layout at 0,00 – 3,16 altitude;
- **Attachment 6.2** – Layout at 5,20 altitude;
- **Attachment 6.3** – Layout at 9,18 altitude;
- **Attachment 6.4** – Layout at 13,27 altitude;
- **Attachment 7.1** – Initiative mission in Italian;
- **Attachment 7.2** – Initiative mission in English;
- **Attachment 8** – 5G project;